



## COMMISSION REGULAR MEETING AGENDA

November 14, 2023

To be held virtually via MS Teams and in person at the Port of Seattle Headquarters Building – Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle WA. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 792 618 824#

### ORDER OF BUSINESS

10:30 a.m.

#### 1. CALL TO ORDER

~~2. EXECUTIVE SESSION~~ – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

#### ► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

#### 4. SPECIAL ORDERS OF THE DAY

#### 5. EXECUTIVE DIRECTOR'S REPORT

#### 6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

During the regular order of business, those wishing to provide public comment on items related to the conduct of the Port will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic related to the conduct of the Port you wish to speak to by 9:00 a.m. PT on Tuesday, November 14, 2023. (***Please be advised that public comment is limited to topics related to the conduct of the Port only.***) You will then be provided with instructions and a link to join the Teams meeting.

**3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location:** To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on items related to the conduct of the Port.

**For additional information**, please contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

**8. CONSENT AGENDA** (*consent agenda items are adopted by one motion without discussion*)

- 8a. Approval of Minutes of the Regular Meeting of October 24, 2023. **(no enclosure)**
- 8b. Approval of the Claims and Obligations for the Period October 1, 2023, through October 31, 2023, Including Accounts Payable Check Nos. 950359 through 950740 in the Amount of \$7,146,738.79; Accounts Payable ACH Nos. 059215 through 060276 in the Amount of \$63,987,654.77; Accounts Payable Wire Transfer Nos. 016153 through 016168 in the Amount of \$16,288,567.88; Payroll Check Nos. 209323 through 209829 in the Amount of \$303,152.31; and Payroll ACH Nos. 1158541 through 1165572 in the Amount of \$23,398,832.82, for a Fund Total of \$111,124,946.57. **(memo enclosed)**
- 8c. Monthly Notification of Prior Executive Director Delegation Actions October 2023. **(memo enclosed – No action, for information only)**
- 8d. Authorization for the Executive Director to Authorize Final Design and Preparation of Construction Bid Documents for the Perimeter Access and Gate Enhancement (PAGE) Project; to Advertise, Award, and Execute a Major Public Works Construction Contract for PAGE and Perimeter Intrusion Detection System Phase 2, and Transfer Budget/Authorization, as Necessary, Between the Two Projects; to Procure Long Lead Material Items; and to Include a Project Labor Agreement for the Contract, for a Total Amount Requested of \$3,816,000 and a Total Estimated Project Cost of \$37,614,000. (CIP# C801363, C800844) **(memo and presentation enclosed)**
- 8e. Authorization for the Executive Director to Take All Steps Necessary to Complete the Rental Car Facility 5th Floor Parking Membrane Project at Seattle-Tacoma International Airport, for a Total Requested Amount of \$1,030,000 and a Total Estimated Project Cost of \$9,300,000. (CIP #800977) **(memo and presentation enclosed)**
- 8f. Authorization for the Executive Director to Take All Steps Necessary to Complete the Tye Pond Effluent Pipe Replacement Project at Seattle-Tacoma International Airport, for a Total Requested Amount of \$2,275,000 and a Total Estimated Cost of \$2,900,000. (CIP# C801173) **(memo and presentation enclosed)**
- 8g. Authorization for the Executive Director to Competitively Bid and Execute a Unified Pest Management Contract with a Duration of Up to Five Years, for a Total Amount Not-to-Exceed \$7,000,000 **(memo and presentation enclosed)**
- 8h. Authorization for the Executive Director to Execute Up to Three Indefinite Delivery, Indefinite Quantity Professional Services Agreements for Building and Structure Related Consulting and Design Services with a Total Amount Not-to-Exceed \$9,000,000 and a Contract Ordering Period of Five Years. **(memo enclosed)**

- 8i. Authorization for the Executive Director to Execute up to Three Indefinite Delivery, Indefinite Quantity Professional Services Agreements for Infrastructure Related Consulting and Design Services with a Total Amount Not-to-Exceed \$9,000,000 and a Contract Ordering Period of Five Years. ([memo](#) enclosed)
- 8j. Authorization for the Executive Director to Prepare Design and Construction Bid Documents for Flow Meter Replacement in the Central Mechanical Plant; to Advertise, Bid, And Execute a Major Works Construction Contract, Execute Related Project Change Orders, Amendments, Work Authorizations, Purchases, Contracts, and Take Other Actions Necessary to Support and Deliver the Flow Meter Replacement Project within the Approved Budget; and to Use Port of Seattle Crews and Small Works Contracts to Support the Design and Construction Activities, for a Total Requested Amount of \$4,165,000 and an Estimated Total Project Cost Not-To-Exceed \$4,235,000. ([memo](#) and [presentation](#) enclosed)
- 8k. Authorization for the Executive Director to Approve Additional Funding in the Amount of \$1,810,000 for the Procurement of Long-Lead Major Electrical Equipment for the Maritime Industrial Center Electrical Infrastructure Replacement Project. (CIP# C801241) ([memo](#) and [presentation](#) enclosed)
- 8l. Authorization for the Executive Director to Proceed with the Specification Document Management System Project; to Execute Contract(s) for Software and Implementation Services; to Use Port Staff for Implementation; and to Execute a Contract for Up to Ten Years for Software License, Service and Maintenance Fees Estimated at \$2,300,000, for a Total Requested Amount of \$600,000 for Project Implementation. (CIP# C801343) ([memo](#) enclosed)
- 8m. Authorization for the Executive Director to Execute an Interlocal Agreement with the Northwest Seaport Alliance (NWSA) to Implement a Series of Support Service Agreements to Allow Port Staff to Provide Services to the NWSA for 2024. ([memo](#) and [agreement](#) enclosed)
- 8n. Authorization for the Executive Director to Execute the Third Amendment to Lease with Mad Anthony's Pier 66, Extending the Second Amendment Terms Until the Reopening of Two-Way Traffic on Alaskan Way. ([memo](#), [amendment](#), and [presentation](#) enclosed)
- 8o. Authorization for the Executive Director to Set 2024 Marine Stormwater Utility Rates with an 8 Percent Increase from 2023. ([memo](#) and [presentation](#) enclosed)

## 10. NEW BUSINESS

- 10a. PUBLIC HEARING and Introduction of Resolution No. 3814: A Resolution Adopting the Final Budget of the Port of Seattle for the Year 2024; Making, Determining, and Deciding the Amount of Taxes to Be Levied Upon the Current Assessment Roll; Providing Payment of Bond Redemptions and Interest, Cost of Future Capital Improvements and Acquisitions, and for Such General Purposes Allowed By Law Which the Port Deems Necessary; and Directing the King County Council As to the Specific Sums to Be Levied on All of

the Assessed Properties of the Port of Seattle District in the Year 2024. ([memo](#), [presentation](#), and [draft resolution enclosed](#))

10b. PUBLIC HEARING and Introduction of Resolution No. 3815: A Resolution Specifying the Dollar and Percentage Change in the Regular Property Levy From the Previous Year Per RCW 84.55.120; Providing for a 4.8 Percent Increase of the Levy from \$82,657,367 to \$86,664,580. ([memo](#) and [draft resolution enclosed](#))

10c. Order 2023-15: An Order of the Port of Seattle Commission to Establish an Environmental Legacy Fund within the Port Budget and Plan of Finance. ([order](#) and [presentation enclosed](#))

10d. SEA Access Program 2023 Update and Order 2023-14: An Order of the Port of Seattle Commission to Affirm the Port of Seattle’s Longstanding Commitment to Developing Seattle-Tacoma International Airport, as One of the Most Accessible Airports in the Nation and Consider Accessibility as a Priority in Aviation Division Strategy, Facility Design, Construction, and Operations. ([memo](#), [order](#), and [presentation enclosed](#))

## 11. PRESENTATIONS AND STAFF REPORTS

11a. ADR Program Briefing. ([memo](#) and [presentation enclosed](#))

## 12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

## 13. ADJOURNMENT